

**HALDANE YOUTH SERVICES**

**ANNUAL REPORT AND ACCOUNTS**

**TO 31 MARCH 2019**

**Haldane Youth Services**

Scottish Charity No -- SCO38681

**Trustees' Report and Accounts for the period from 01 April 2018 to 31 March 2019.**

Legal and Administration Information

**Current Trustees**

Lynn Campbell, Chairperson  
Mandy Ainslie, Vice Chairperson  
Margaret McGregor, Secretary  
Jacqueline Bramham, Treasurer  
Shona Boyle, Committee Member  
Collette Sibley, Committee Member  
Lynn Dennett, Committee Member  
Ross Campbell, Committee Member

**Independent Examiners**

Robert Aitken, ACMA

ABR Accounting Ltd.

**Bankers**

Bank of Scotland

133 Main Street,  
Alexandria  
West Dunbartonshire  
G83 0NX

**Contact Address**

Annexe Building c/o Jamestown Primary School  
Main St  
Alexandria  
G83 8PN

## **Haldane Youth Services**

Scottish Charity No – SCO38681

**Trustees' Report and Accounts for the period from 01 April 2018 to 31 March 2019.**

### **Recruitment and appointment of trustees.**

The Association's Trustees are appointed or reappointed by the members at our Annual General Meeting, which is held in August.

The organisation is a charitable unincorporated Association. Our purposes and administration arrangements are set out in our constitution.

### **Governing Document**

The Association is a charitable unincorporated association and the purposes and administration arrangements are set out in our constitution.

### **Charitable Purposes**

Our purposes, as recorded in our constitution, are to increase the availability of and facilitate access to social, recreational and educational services geared to the needs of young people of Haldane and the surrounding communities of Balloch and Alexandria. To generally promote the benefit of the inhabitants of our community by ascertaining, coordinating and representing those interests to other bodies and partner agencies.

### **Activities and Achievements**

Haldane Youth Services (HYS) provides a program of progressive experiential activities for children from 4 to 18yrs. These activities will boost individual confidence and wellbeing while providing new experiences and skills to our youngest community members and their families some of which experience difficulties through family or economic circumstances. We provide open access to all our activities.

Over the last 12 months Haldane Youth Services have continued to manage the Hop, Skip & Jump Project and the UR-Turn project based in Haldane/ Jamestown. Following "Your Difference" Training with BBC Children In Need our main aims are to;

- Provide opportunities for children to "try new things".
- To increase young people's confidence
- To have greater community cohesion.

However, all the activities delivered have additional learning outcomes which have developed the young people's skills and enhanced their personal development.

Haldane Youth Services facilitates 3 initiatives within our organisation:

- Mini Hoppers for young people aged 4 – 6 years old
- Hop, Skip and Jump for young people aged 7 – 11 years old
- Ur-Turn for young people aged 12 - 18 years old

## **Haldane Youth Services**

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**Trustees' Report and Accounts for the period from 01 April 2018 to 31 March 2019.**

### **Activities and Achievements (Contd)**

**All of the above providing activities that are central to our ethos and inclusive of the input from our participants and staff.**

### **Breakfast Clubs & Summer Programme**

During school holidays we host a morning Breakfast Club every Monday to Friday. Ensuring a healthy breakfast is provided to our young people in attendance. Afternoon sessions include a variety of trips, excursions and in-house activities.

### **Residential Excursions**

We ran 3 residential excursions this year, and ;  
Camping for 20 young people  
Hopscotch holidays for 12 young people.  
Outdoor education for 12 young people.

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### **Staff and Volunteers**

Haldane Youth Services currently employs 2 full-time members of staff (Sharon McMillan – Project Co-ordinator and Carolyn Mackie – Assistant Project Co-ordinator) funded by BBC Children in Need and the Gannochy Trust. The organisation has a bank of 20 volunteers over and above the Management Committee.

Staff have undertaken the following training this year:

- SVQ Level 6 in Youth Work (Project assistant)
- Food Hygiene Training (Management Committee, Staff and Volunteers)
- Play work Training (Staff & Volunteers)
- First Aid training
- Child Protection training.

The Management Committee have undertaken the following activities;

1. Volunteer at the Hop, Skip & Jump Project's funshops, the UR-Turn Project, breakfast clubs and holiday activities.
2. Fundraised at the following events: Sponsored walk (Zombie walk) Christmas Fayre, Duck Race, 2 Bingo nights, Family Night, Bag pack and collection cans.
3. Management Committee members attended a 5 day respite residential and a 5 day outdoor education residential.
4. Attended and completed Food Hygiene Training.
5. Reviewed the Organisations Policies & Procedures.
6. Attended training on PVG disclosures.

### **Our Funders and Supporters**

The group continue to receive financial support and funding from BBC Scotland Children In Need, The Robertson Trust, The Corra Foundation, Youthlink Scotland - CashBack For Communities, ASDA Foundation, The Gannochy Trust, Chivas Brothers, Coop Community Fund and Cash for kids.

We have received additional support from the SCVO, WDCVS, West Dunbartonshire Council, Inler Park Trust, The Leamy Foundation, NHS and West Dunbartonshire Leisure Active Schools, Local Schools, Aggreko and The Loch Lomond & Trossachs National Park.

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### **Engagement with Other Agencies**

The Haldane Youth Services engages with all of the agencies listed in Notes 2 and 3 of the financial accounts.

In addition, The Haldane Youth Services engages with a range of agencies within West Dunbartonshire Council, NHS and a range of government departments which are relevant to the work of the Haldane Youth Services in the local and wider community.

### **Trustee Remuneration and Expenses**

The Trustees did not receive any remuneration during the year for their work in this capacity.

### **Accounts**

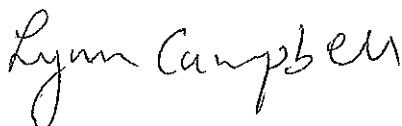
The Haldane Youth Services project is an unincorporated charitable trust registered with OSCR and the accounts have been prepared on this basis.

### **Reserves**

There was a surplus of £6,188 for the period, leaving a balance of Restricted and Unrestricted Funds of £79,364 as at 31 March 2019.

Approved by the Trustees and signed on their behalf;

L.Campbell



Date:

31/12/19

Chairperson

## Haldane Youth Services

Scottish Charity No – SCO38681.

### Receipts and Payments for the period from 01 April 2018 to 31 March 2019.

	Notes	Total Funds	2017/2018
Income		£	£
Unrestricted	1	6,877	8,229
Restricted	2	62,112	49,206
Total		68,989	57,435

	Notes	Total Funds	2017/2018
Expenditure		£	£
Payments relating directly to charitable activities	3	62,801	56,463
Surplus/ (Deficit for the year)		6,188	971

### Statement of Balances as at 31 March 2019.

	Unrestricted	Restricted	Total	2017/2018
<b>Bank and Cash in Hand</b>	£	£	£	£
Opening Balances	12,008	61,168	73,176	72,205
Surplus/ (Deficit for the year)	1,015	5,173	6,188	971
Closing Balances	13,023	66,341	79,364	73,176
<b>Reserves</b>				
General Fund	3,000	-	3,000	3,000
Contingent Liabilities	10,023	-	10,023	7,500
Restricted Fund	-	66,341	66,341	62,676
Closing Balances	13,023	66,341	79,364	73,176

### Contingent Liability Reserve

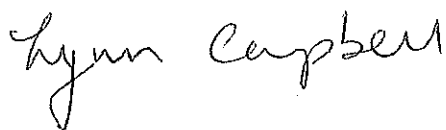
Reserves for the Haldane Youth Services, although not considered to be material, has targetted to prudently set aside at an amount of £25,000 to provide for any contingent liability which may arise. This provision is included in the 'Statement of Balances', note 4, closing balances.

The Contingent Liability Reserve is to provide for such as redundancy costs, essential property maintenance, temporary funding shortfall and any other contingencies.

The Haldane Youth Services has no other investments, assets or material liabilities.

Approved by the Trustees and signed on their behalf.

L. Campbell



Date

31/12/19

Chairperson



## Haldane Youth Services

Scottish Charity No – SCO38681.

### Independent Examiners Report to the Trustees

I report on the accounts of the charity for the period from 01 April 2017 to 31 March 2019, which are set out on pages 2 to 8.

This being the relevant accounting period within the financial year from 01 April 2018 to 31 March 2019, during which Haldane Youth Services was an unincorporated charitable organisation registered with OSCR.

### Respective responsibilities of trustees and examiners

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10 (1) d of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the Act and to state whether any particular matters have come to my attention.

### Basis of Independent Examiners Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanation from the trustees concerning any such matter. The procedures undertaken do not provide all the evidence that would be required in an audit, and, consequently, I do not express an audit opinion on the view given by the accounts.

### Independent Examiner Statement

In the course of my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements :

to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and

to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 accounts Regulation have not been met.

Robert Aitken . ACMA, CGMA.

Date:

31/12/19.

Independent Examiner



ABR Accounting Ltd.

## Haldane Youth Services

Scottish Charity No – SCO38681.

### Notes to the Financial Statements

#### 1. Unrestricted Funds.

The unrestricted funds received during the financial year to 31 March 2019 were as follows:

	2018/2019	2017/2018
	£	£
UR Turn Project	339	953
Funshop Subscriptions	715	812
STV Childrens Appeal	-	2,000
Fund Raising	4,030	1,442
Donations	790	337
Chivas Bros Ltd	500	-
Trips	336	265
Breakfast Club	167	192
Youthink Scotland	-	1,478
Community Budget	-	250
Asda Foundation	-	500
<b>Total Unrestricted Funds</b>	<b>6,877</b>	<b>8,229</b>

## Haldane Youth Services

Scottish Charity No – SCO38681.

### Notes to the Financial Statements

#### 2. Restricted Funds.

The restricted funds received during the financial year to 31 March 2019 were as follows:

	2018/2019	2017/2018
	£	£
Community Funding Ph 4	3,964	5,345
The Co-operative Community Fund	-	4,548
The Gannochy Trust	10,108	9,858
The Robertson Trust	10,000	10,000
Chivas Brothers	-	2,455
The Corra Foundation	4,000	5,000
Trusthouse	-	12,000
The Garfield Weston Foundation	10,000	-
Children in Need	13,121	-
Loch Lomond and Trossachs	4,942	-
Muddy Puddles	1,000	-
Little Hands of Loch Lomond	1,704	-
CIN Curiosity	2,773	-
Scotmid	500	-
<b>Total Restricted Funds</b>	<b>62,112</b>	<b>49,206</b>

	2018/2019	2017/2018
	£	£
Unrestricted	6,877	8,229
Restricted	62,112	49,206
<b>Total Funding Received to 31 March 2019</b>	<b>68,989</b>	<b>57,435</b>

## Haldane Youth Services

Scottish Charity No – SCO38681.

### Notes to the Financial Statements

#### 3. Expenditure for the financial year to 31 March 2019.

	2018/2019	2017/2018
	£	£
Children in Need (Wages)	6,858	18,972
The Robertson Trust	13,374	10,236
Lloyds TSB Foundation	-	2,910
Free Reserves	1,449	2,570
The Co-operative Community	651	3,074
The Garfield Weston Foundation	8,843	526
STV Childrens Appeal	599	1,580
The Gannochy Trust	13,273	4,518
WDC Community Budget	-	5,623
Fundraising	-	548
Cash Back for Communities	-	1,059
Trusthouse	9,000	3,000
Corra Foundation	1,185	984
CIN Curiosity	1,721	-
Little Hands of Loch Lomond	1,379	-
Cash for Kids	597	-
Miscellaneous	3,872	863
<b>Total Expenditure</b>	<b>62,801</b>	<b>56,463</b>

#### 4. Basis of Preparation

The financial statements have been prepared under the historical cost convention. They have been prepared in accordance with the Charities Statement of Recommended Practice (SORP 2005), the Charities Accounts (Scotland) Regulations 2006, and applicable Accounting Standards.